



Research Associate

Accra, Ghana (Full time, On-Site)



About the Organization: CUTS International Accra

CUTS International Accra (www.cuts-accra.org), a forty-year-old global public policy research and advocacy group that has built up a formidable reputation as a leading research, advocacy and networking group engaged in issues of rules-based trade and development, effective regulation, and good governance, dealt with through various resource centers. CUTS International Accra is part of CUTS International, established in 1983 and it has centers in Accra, Calcutta, Delhi, Geneva, Hanoi, Jaipur, Lusaka, Washington, D.C. The organization has established itself as a pivotal entity in West Africa, particularly in promoting fair competition across markets, enhancing consumer rights, and ensuring sustainable development through effective policy recommendations and capacity. Since its inception, CUTS Accra has worked extensively on the interplay between trade policies, competition, consumer protection, road safety, economic and health policy, and regulation to foster equitable economic growth across the region.

The primary mission of CUTS Accra is to influence policy in ways that prioritize consumer welfare and enable a fair economic environment. This is achieved through various activities including research projects, advocacy campaigns, and stakeholder engagements. These efforts are often collaborative, involving partnerships with regional and international bodies, local governments and civil society organizations. Such collaborations enhance the reach and impact of their initiatives, helping to bring about substantive changes in policy and practice.

Job Overview: Research Associate

CUTS International Accra is recruiting a full-time on-site research assistant to become part of its dynamic team. The role of a Research Associate is paramount to driving CUTS' cutting-edge studies, generating insightful data, and supporting the evidence-based advocacy needs of the organization. This pivotal role demands a blend of technical expertise, analytical acumen, and dedicated scholarship to push the boundaries of knowledge within our field. As a Research Associate, you will be at the heart of our research initiatives. Your contributions will directly help generate the evidence required for informing policy for inclusive growth.

Research Associate Responsibilities & Duties

- Design and conduct research studies
- Collect, analyze, and interpret data using statistical techniques.
- Prepare and present research findings in written and oral formats.
- Maintain accurate and detailed records of research activities and results.

- Review and synthesize relevant literature to support research projects.
- Assist in the preparation of grant applications and funding proposals.
- Conduct qualitative and quantitative data analysis.
- Develop and implement data collection methods and tools.
- Translate research report into advocacy tools and engage the media on the same
- Ensure compliance with ethical standards and regulatory requirements.
- Ensure coordination with external stakeholders
- Perform other administrative and programmatic roles

Skills

1. Proven ability to lead the production of high-quality research and policy reports
2. Experience with advanced statistical software and data analysis techniques.
3. Proven track record of published research
4. Strong oral and written communication skills.
5. Familiarity with grant writing and funding application processes.
6. Ability to work independently and as part of a multidisciplinary team.
7. Experience with research in a specific field relevant to the organization's focus.
8. Proficiency in research design and methodology.
9. Prior experience working in a research lab or academic setting.

Qualifications

1. Master's in Economics (MA, MSc, or MPhil) or MA in International Trade Law or a relevant masters plus a minimum of three years of experience
2. Strong understanding of international trade, competition policy, and consumer protection among others as well as ability to offer actionable insights.
3. Proficiency in Microsoft Office Suite and statistical software (e.g., SPSS).
4. Excellent analytical and problem-solving skills.
5. Detail-oriented with strong organizational abilities.
6. Strong interpersonal skills and the ability to collaborate with diverse teams.
7. Demonstrated ability to manage multiple projects and meet deadlines.
8. Familiarity with data management and visualization tools.
9. Knowledge of ethical standards in research and data integrity.

To Apply

To apply, the applicant must include

1. A detailed Curriculum Vitae (CV)/Resume
2. Two References
3. Cover Letter cover highlighting your suitability for the position
4. Soft copies of any published works
5. Any essay of 800-1000 words on the topic **“The Relevance of AfCFTA on Ghana’s Industrial Transformation”**

The application should be emailed to: accra@cuts.org no later than **Monday 10th February 2025**.

NB: Applications without the essay and a cover letter will be rejected.

CUTS is an equal opportunity employer and considers all applicants on merit. Women candidates are encouraged to apply.

Correspondence Address

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Last date of Application: Monday 10th February 2025

NB: This position is for locals based in Ghana.